



School Health, Safety, and Environmental Protection Policy

1. Introduction

The school is firmly committed to providing a **safe, healthy, and sustainable learning environment** that safeguards the wellbeing of all students, staff, and visitors. It promotes a culture of prevention, shared responsibility, and environmental awareness, ensuring that safety and sustainability are embedded in every aspect of school life. This policy is aligned with the regulations issued by the **Abu Dhabi Department of Education and Knowledge (ADEK)** and other relevant government authorities, serving as a comprehensive framework that guides all operational and educational practices toward the highest standards of health, safety, and environmental protection.

2. Purpose

The purpose of this policy is to establish a clear and effective system for managing **health, safety, and environmental protection (HSSE)** across all areas of school operations.

It aims to prevent accidents, injuries, and health risks while promoting environmental sustainability and ensuring full compliance with all applicable laws and standards in the United Arab Emirates.

3. Objectives

1. Protect students, staff, and visitors from potential health, safety, and environmental hazards.
2. Implement proactive and preventive measures to reduce risks and maintain a safe environment.
3. Foster awareness and a positive culture of safety, health, and sustainability among all members of the school community.
4. Ensure full compliance with national and local health, safety, and environmental regulations.

5. Monitor and maintain acceptable standards for **air quality, water safety, lighting, and noise levels**.
 6. Conduct regular inspections and audits to continuously improve the school's HSSE performance.
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4. Scope of Application

This policy applies to all school facilities, including classrooms, laboratories, administrative offices, cafeterias, playgrounds, and school buses.

It covers all students, staff, contractors, and visitors within the school premises, as well as activities and events organized off-campus throughout the academic year.

5. Roles and Responsibilities

◆ School Administration

- Approve and review the **Health, Safety, and Environmental (HSSE) Plan** annually.
- Appoint a qualified **HSSE Coordinator** responsible for implementation and compliance.
- Allocate adequate human and financial resources to ensure effective policy execution.
- Monitor periodic inspection results and ensure prompt corrective action when necessary.
- Coordinate with official authorities (Civil Defense, Health Department, and Environmental Agencies) in case of emergencies.

◆ HSSE Coordinator

- Supervise the implementation of the HSSE plan and ensure ongoing adherence to safety standards.
- Conduct scheduled inspections of **water quality, lighting, air quality, and noise levels**.
- Prepare monthly reports summarizing inspection outcomes, incidents, and recommendations.
- Organize and document **evacuation and emergency drills once every academic term**.
- Lead awareness campaigns on **first aid, hygiene, and environmental protection**.

◆ Teaching and Administrative Staff

- Comply with all safety and health protocols in classrooms, laboratories, and common areas.
- Monitor student behavior and immediately report any hazard or unsafe condition.
- Participate actively in emergency drills and training programs related to safety and sustainability.

◆ Students

- Follow safety instructions, maintain personal hygiene, and protect the school environment.
- Report unsafe practices or incidents to responsible staff members.
- Engage in school-wide initiatives promoting health, safety, and environmental awareness.

6. Health, Safety, and Environmental System

1. A regularly updated **Emergency and Evacuation Plan**, implemented **once every academic term**.
 2. Fully functional **fire alarm and suppression systems** inspected and maintained as per Civil Defense standards.
 3. A **fully equipped First Aid Room**, supervised by a licensed nurse.
 4. **Drinking water testing every six months** through a certified laboratory.
 5. **Water tank cleaning and inspection every six months** to ensure hygiene and safety.
 6. **Monthly inspections** to assess **air quality, lighting levels, and noise levels** across school facilities.
 7. A **cleaning and pest control program** implemented regularly through an approved provider.
 8. A **school environmental program** promoting recycling, waste reduction, and energy conservation.
 9. **Cafeteria inspections** to ensure adherence to hygiene and food safety regulations.
 10. An **electronic incident reporting system** to record, track, and analyze health and safety concerns.
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7. Training and Awareness

- Implement regular **training sessions** for all staff and students on emergency response, first aid, and fire safety.
 - Conduct **evacuation drills once every academic term** for the entire school community.
 - Organize **monthly awareness workshops** on hygiene, healthy nutrition, and environmental protection.
 - Assess the effectiveness of all training and awareness programs through evaluations and feedback.
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8. Incident and Risk Reporting

- All incidents and injuries must be recorded immediately in the official **Incident Logbook**.
 - Each incident must be investigated to determine causes and implement corrective measures.
 - Major incidents must be reported to **ADEK within 24 hours**.
 - Monthly reviews of incident data are conducted to identify patterns and prevent recurrence.
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9. Environmental Protection

- Implement **smart energy and water conservation systems** with monthly monitoring of consumption.
 - Conduct **monthly environmental awareness campaigns** under the “My Green School” initiative.
 - Use only **eco-friendly and non-toxic cleaning materials** throughout the campus.
 - Monitor **air quality, lighting, and noise** monthly and document findings for compliance.
 - Encourage student participation in **environmental projects** such as recycling and waste minimization.
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10. Policy Review and Updating

This policy shall be reviewed **annually** or whenever significant legislative or infrastructural changes occur.

The revised version will be approved by the **School Principal** and formally circulated to all staff, students, and stakeholders.

11. References

- ADEK Health and Safety Guidelines for Educational Institutions
 - Civil Defense and Public Safety Regulations – Emirate of Abu Dhabi
 - UAE Ministry of Education – School Health and Hygiene Manual
 - Environment Agency – Abu Dhabi: School Sustainability Framework
 - ADEK Safe School Transport Standards
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Approved by: School Principal – *Dr. Mona Mostafa Hassan*

